FOUNTAIN HILLS LEADERSHIP ACADEMY BYLAWS

Mission Statement

To identify current and emerging leaders in Fountain Hills and deepen their knowledge of the challenges and opportunities facing our community. The Alumni members shall focus on serving and impacting positive change in Fountain Hills.

Bylaws

1) The Leadership Academy is a committee of the Fountain Hills Cultural and Civic Association (iLoveFountainHills). Membership in FHCCA is encouraged of all current year participants and all alumni wishing to be recognized as such.

2) Annual Class
   a) Application Requirements
      i) Shall be a Fountain Hills resident.
      ii) At the Board’s discretion, allowances can be made for those who may have a significant and positive impact on the community, but do not reside within Fountain Hills. In other words, such a person has touched our community in a way that, but for the fact he/she resides outside of Fountain Hills, he/she would be considered a resident.
      iii) Although the class make-up shall not exclusively target young residents, those shall have priority of acceptance.
   b) Class size shall be 15-20 people, optimally.
   c) The previous year’s class shall serve as the Planning Committee and choose no more than 2 chair(s).
   d) The focus of the reception, luncheons and graduation shall be on celebration, acknowledgement and recognition. Additionally, FHCCA shall have a marketing presence at each event.
   e) Annual class budgets shall be presented to the FHLA Board of Directors by August 1 of each year. The goal of the Planning Committee shall be to create an annual budget surplus of no less than $1,000, which will be held in the FHCCA budget and utilized for future Academy projects and operations.
   f) Each new class participant shall be asked to activate their individual memberships with the FHCCA. FHLA class fees will include the current and upcoming year’s membership dues.
   g) Participants are expected to attend all the 8 consecutive weekly sessions, along with the kickoff reception and graduation.
h) If due to extenuating circumstances, a Class member can not attend a session, they are expected to chair the missed session during the subsequent FHLA Class.
i) At the Board’s discretion, if more than 1 session is missed, the class member will be excluded from continued participation.

3) Alumni Activities
   a) Alumni are encouraged to participate in the annual reception and graduation activities.
   b) Alumni are the champions of the community of Fountain Hills.
   c) There shall be at least two networking events in addition to the reception and graduation. It is encouraged that these events have a community, historical or educational element.
   d) Make and maintain social connection among FHLA Alumni.
   e) It is the role of Alumni to recruit for future class applicants.
   f) There shall be regular communication with Alumni in the form of a newsletter or similar activity.

4) Committees
   a) Poinsettia Tree- begun during current class by that class
   b) Adopt-a-Street- begun by current class following graduation
   c) Academy Planning Committee- members are the most recent graduating class, begins in December

   i) Chairs meet with Board of Directors or Mentoring Team by February 1 to learn process
   ii) Chairs meet with Board of Directors by June 1 for update of Planning Committee
   iii) Chairs meet with Board of Directors by August 1 for approval of budget
   d) Planning Committee Stewardship - committee shall include a minimum of one member and a replacement will be identified if a member steps down
   e) Marketing & Communications Committee - committee shall include a minimum of one member and a replacement will be identified if a member steps down
   f) Digital Asset Management Committee - committee of one member and a replacement will be identified if that member steps down
   g) Alumni Committee - committee shall include a minimum of one member and a replacement will be identified if a member steps down

5) Board of Directors
   a) There shall be a minimum of 5 members, maximum of 15 members on the Board of Directors.
   b) The Board of Directors shall hold at least 4 meetings per year.
   c) The Board of Directors shall provide guidance to the current year’s Planning Committee and shall ensure continuity of the program.
   d) The Board of Directors shall include a Chair, Vice Chair, Secretary and Treasurer.
   e) Each Board member shall serve on a designated Committee and/or fulfill a role on the Board such as such Chair, Vice Chair, Secretary or Treasurer.
   f) It is encouraged that each Alumni class shall be represented by at least one member to the Board of Directors.
   g) Term of Service

   i) Board of Director members agree to serve a minimum 2-year term.
   ii) The Board of Directors shall encourage effective leadership by having a succession of no less than a Vice Chair who shall succeed to Chair the following year.
   iii) The Chair will serve a one-year term. Nominations for the office of Vice Chair shall be made from the floor at each 4th Quarter meeting, and the winner determined by majority vote.
iv) After serving a one-year term as Chair, the retiring Chair will continue to serve on the Board for an additional year in order to provide leadership continuity.

Approved the 16th day of November 2023, by the Board of Directors of the FHLA.

Signed by Patricia Day-Ryan, Chair

Attested by Natalie Hogeboom, Secretary

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